

Meeting Title	Council of Governors		
Date	16 January 2020	Agenda item	CGo.1.20.5

Chairperson's Report

Presented by	Dr Maxwell Mclean, Chairperson		
Author	Jacqui Maurice, Head of Corporate Governance		
Governance responsibility	Dr Maxwell Mclean, Chairperson		
Purpose of the paper	To provide an update to the Council of Governors on key items to note since the previous report provided in October 2019		
Action required	To note		
Previously discussed at/informed by	N/A		
Previously approved at:	Committee/Group	Date	

Background

1 Our Governors

1.1 Welcome to our new and returning Governors

Following the election process launched during early October 2019 I am very pleased to formally welcome the following new Governors who will be joining the Council of Governors for either new or additional terms of office.

- Mr Mark Chambers, Patient Governor
- Ms Helen Wilson, Staff Governor Allied Health Professionals and Scientists (AHPS)
- Mr Amit Bhagwat, Public Governor 'Rest of England and Wales'
- Mr Dermot Bolton, Public Governor Bradford West

As part of the induction programme for our new Governors individual welcome meetings have been held with me. Please find their profile information attached at Appendix 1.

I am also very pleased to welcome our returning Governors;

- Marion Olonade-Taiwo - Public Governor Keighley. Marion has previously served six years as a Governor
- David Wilmshurst, Public Governor Shipley. David has previously served four years as a Governor.

1.2 Governors completing their terms of office

I would like to take this opportunity to express my sincere thanks, to the following Governors whose terms ended in December 2019, for their hard work and contributions to the work of the Council of Governors during their tenure.

- Ms Jenny Scott, Public Governor Bradford West
- Dr Sulleman Moreea, Staff Governor Medical and Dental
- Ruth Wood, Staff Governor 'All other Staff Groups'

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1.3 Next election process

The Council currently has two vacant seats for two Staff Governors to represent the following groups:

- Medical and Dental
- All other staff groups (this includes our Admin and Clerical staff and, our Estates and Facilities staff)

The election process for these two seats will formally launch on Thursday 30 January 2020. Information will be published via the Trust's internal communications mechanisms and on the Trust's external website.

2 Board of Directors held 9 January 2020

The last meeting of the Board of Directors was held on 9 January 2019. The documents presented at the Board of Directors are all available on the Trust's website at <https://www.bradfordhospitals.nhs.uk/our-trust/how-we-make-decisions/>. If there are any questions Governors have with regard to the Board agenda items discussed at the meeting then please do get in touch.

The next Board of Directors meeting will be taking place on Thursday 12 March. The venue is the Conference Room, Field House, BRI. The start time for the meeting has yet to be confirmed. I look forward to welcoming any Governors who choose to attend.

3 Chairman's Winter Bulletin

All Governors are in receipt of my Winter Bulletin which was published on 9 December 2019. If Governors have any comments on the content please do get in touch. Governors can expect to receive the Spring Bulletin in early March 2020 and the Summer bulletin in June 2020.

4 Governor attendance at Board Committees

I am pleased to report that the proposal has now been implemented for Governors to observe Board Committee meetings to support them in the delivery of their duties and responsibilities in holding our Non-Executive Directors to account for the performance of the Board of Directors. Governors were in attendance at Committee meetings in December 2019. All Governors have been provided with the full schedule of meetings for 2020. In line with the protocols developed, a maximum of two Governors will be in attendance to observe at each of the Committee meetings and Governors will work together to agree their attendance schedule.

5 Governor Engagement and Development sessions

I am pleased to highlight the recent key activities and events that Governors have participated in since my last report to you.

5.1 Board of Director's Development Day: 'Governors programme' 12 December 2019

I was pleased to welcome Governors and members of the Board of Directors to the 'World Café 2 open event: Learning Matters' on 12 December 2019. This event was extremely well attended by visitors, staff and patients providing an excellent opportunity for engagement. Governors also participated in:

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- A Governors CQC Focus Group
- A learning and development session on 'Effective Challenge' delivered by the team National Governors Training Programme run by NHS Providers.
- Site visits to the Trust's Command Centre and our A&E department.

Our Director of Governance and Corporate Affairs, held a closing session with Governors to reflect on the outcomes of the day. These reflections will serve to inform the planning of other sessions for Governors and our Board of Directors.

5. Development of Governors promotional materials to support engagement activities

A range of promotional materials are being developed to support Governor engagement in line with statutory duties and responsibilities. This portfolio of materials includes:

- Pop up banners
- Comments cards
- 'How was your care today' badges
- Governor who's who booklet
- New member recruitment form
- Governor task list / script to support Governors during engagement activities

The Governor 'engagement schedule' is currently being prepared for 2020, beginning in March and will cover all hospital sites. Governors will be canvassed with regard to their availability to staff these new 'Governor information/engagement hubs'.

6. Governors future engagement programme - scheduling

To better support future forward planning with regard to the Governors engagement programme. This would include induction sessions, subject matter deep-dives, development and training. I would like to propose that the majority of sessions are routinely scheduled to take place on the second Tuesday of the following months between 4pm and 6pm beginning on 11 February 2020. I would therefore request that the following dates are held in your calendar where convenient.

- February 11
- March 10
- May 12
- June 9
- July 14
- September 8
- November 9
- December 7

The dates for the following sessions will be circulated to Governors via email.

- The NHS Long Term Plan update
- The Command Centre
- End of Life Care

We may on occasion need to schedule the occasional session outside of the schedule above

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however we will endeavour to give you as much notice as possible if that is the case.

7. Acute Provider Collaboration – Joint session with Airedale NHS Foundation Trust Governors

As previously advised many of our Governors attended a session on 7 October 2019 aimed at sharing progress on the Acute Provider Collaboration (APC) Programme. The Governors in attendance agreed that it would be beneficial to schedule bi-annual update sessions alongside Governors from Airedale NHS Foundation Trust to receive and comment on future progress reports. I am pleased to note that these sessions have now been established for Thursday 26th March 2020 and Thursday 1st October 2020.

8. My Quarterly meeting with Governors

My next quarterly session with Governors is scheduled for Tuesday 14 January 2020. I will provide a verbal report with regard to matters discussed and any actions arising from the session.

9. Joint Session with Non-Executive Directors

The next joint closed session between the Non-Executive Directors and the Governors will take place on Thursday 16 January from 2.15pm to 3.15pm. This will be followed by the Council of Governors meeting from 3.30pm to 5.30pm in the Listening for life Centre, Bradford Royal Infirmary.

Recommendation/s

The Council of Governors is asked to note the report.

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Appendix 1

Our new Governors

Ms Helen Wilson, Staff Governor: Allied Health Professionals and Scientists (AHPS)



Helen is a pharmacist at Bradford Teaching Hospitals NHS Foundation Trust, and has worked here since 2012. Her current role is in looking after the medicine aspects of clinical trials, and running the Medicines Information service for the Trust. She is also involved in various governance activities, the review of patient information leaflets and is often called on to write or check policies and procedures. She has worked as a pharmacist in the NHS for over 10 years.

As a newly elected governor she is looking forward to the challenge, and the opportunity to make a positive contribution.

Helen trained and worked as a pharmacist in the Midlands, before moving to Yorkshire in 2012 where she now lives with her husband and two small children

Mr Dermot Bolton, Bradford West Public Governor



Having grown up in Milton Keynes as the son of Irish immigrants, Dermot came to Bradford in 1993 to study at the University. Since graduating he has made his home in Bradford West, now with his wife and two school age children. Working as a project and programme manager within IT, and education. Dermot returned to the University of Bradford as an employee in 2014, focussing on large health related programmes.

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Dermot is a keen networker and believes passionately that we can make Bradford a better place for all through active co-operation and collaboration.

He is an adopted person and sat on Wakefield adoption panel for four years. Dermot is a humanist member and vice chair of Bradford SACRE (standing advisory council on religious education). He also volunteers as a speaker in local schools. Dermot maintains a keen interest in politics having founded and jointly run Bradford Politics in the Pub between 2015-2017.

Mr Amit Bhagwat, Public Governor for the ‘rest of England and Wales’



Amit has worked across many parts of the world and brings international recognition across many facets of the broad ICT-Data-Digital, Programme Management and Governance Fields. His work in new and evolving professional specialities has motivated him to reflect on the essence of profession and professionalism, and to research into professional and learned bodies, their establishment and wider social recognition, and their approach to their long-term value to the society and evolution in the best wider public interest. He has chaired several learned bodies and events, in fields cutting across technology, management and wider governance, among them two successful conference series of the British Computer Society – the chartered institute for IT, and served on the board of the Professional Associations Research Network.

Amit brings strong national reputation through board roles (cumulative total in excess of 3 dozen years, including several chair roles), especially in non-exec roles on boards of public service causes, and roles holding public bodies to account, maximising their public value, bringing rigour & independent scrutiny to their work, and improving their communication & traction with the wider society. In 2019, he has served in 6 such public service roles – 3 public appointments, two other roles within the health sector – on an NHS England subsidiary board and as Lay Leader for NIHR Patient Safety Translational Research, and as charity chair. Amit has also contributed to complex public sector assessments/reviews/appraisals – as chair and independent member in assessment of NHS Commissioners, as lay member and chair of focus groups on the Keogh Review into mortality outlier NHS hospitals, as designer and lead for an appraisal across the DWP, MoJ serious case reviews, plus governance & major programme reviews within leading charity brands, besides contributing to other government reviews and select committee enquiries.

Amit has studied dynamics within Foundation Trusts, including routine systemic failures, including failures that have led to additional enquiries and special measures. He has also served as Governor of different kind of Foundation Trusts and chaired the Governors’ Focus

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Group on the Keogh Review. Amit has put together a guide for Foundation Trust Governors, Directors and Executives on how to develop and mature governance of Foundation Trust that will ensure public accountability, protect public interest and maximise long-term public value.

Amit grew up in India, understands what world without NHS safety net looks like and have commitment, stronger than many in this country who take NHS for granted, to the underlying principles of NHS and to making & keeping the NHS the best that it can be. Through greater part of his adult life, Amit has been based in West Yorkshire. He serves in a Public Appointment holding statutory agencies across the county to account for co-operating in the best public interest. He has served the people of Bradford & District in a variety of ways, including on boards of 3 Bradford institutions, including as Chair, Treasurer and Audit Chair.

Mr Mark Chambers, Patient (Out of Bradford) Governor



Mark originates from the Forest of Dean in Gloucestershire and, having left the Forest to study Geography at Leeds University, has been working his way around Yorkshire in a varied career largely focussed on Education and Schools.

Mark has served as a school and local authority leader and has led small charities and ltd companies. Currently he enjoys a “portfolio career” which focusses on leadership coaching and mentoring and Education Technology.

Mark has always sought opportunities to volunteer and, at various times, has been a sound engineer, a car park attendant, barista and fund raiser.

January 2019.